SPI QUALIFICATION FOR AUDITOR

Submit your request to CERISE

Internal auditor 1,000 EUR
External auditor 2,000 EUR
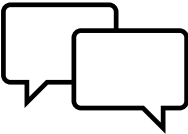
Pay SPI qualification fees
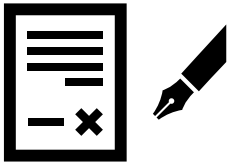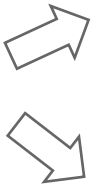(CERISE invoice)

Send your CV
to CERISE

Explain your background,
experiences, goals of using
SPI, etc.

Sign the Terms of
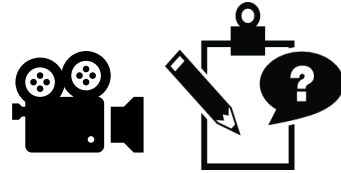Reference to frame your
SPI qualification process

Stage 1: SPI training

SPI QUALIFICATION FOR AUDITOR
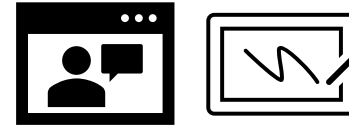
Stage 1: SPI training

Complete e-learning module or attend an SPI4 training (virtual or in person)

Watch a live demo (or recording) of the SPI web application and answer the evaluation questionnaire

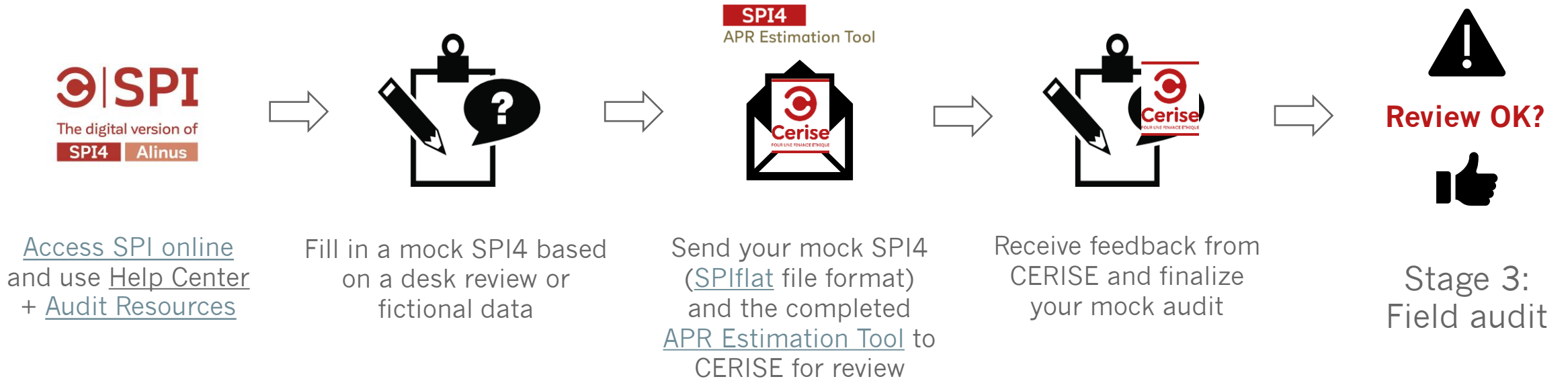Watch the SPI4 APR Estimation Tool Tutorial and complete a practical exercise

OK from CERISE?

Stage 2: Mock audit

SPI QUALIFICATION FOR AUDITOR

Stage 2: Mock audit on SPI

Access SPI online and use Help Center + Audit Resources

Fill in a mock SPI4 based on a desk review or fictional data

Send your mock SPI4 (SPIflat file format) and the completed APR Estimation Tool to CERISE for review

Receive feedback from CERISE and finalize your mock audit

Review OK?

Stage 3: Field audit

SPI QUALIFICATION FOR AUDITOR

Stage 3: On-site audit

Conduct SPI on-site audit with an FSP within 12 months of signing the ToR

Fill in the audit online and send other documents to CERISE for review:
- APR Estimation Tool
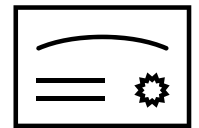- Action plan
- Narrative report

Review OK?

Criteria for review:
- Are all the indicators filled in?
- Are most indicators commented?
- Do the comments help justify the scoring?
- Are answers consistent and coherent?
- Are the other documents consistent and coherent?

Sign the Terms and Conditions for SPI4 Qualified Auditors

Receive SPI Certificate from CERISE